

No. /OP/KITS/2021

Date: 08/10/2021

CIRCULAR

09

Your dress code and professional appearance - a matter of pride to KITSW

Dear KITSWians, *Greetings !*

Professionalism shows respect for workplace, the work itself and institute's brand. Companies insist for professional appearance. The perfect dress code emanates the professional appearance of students and also reflects their sense of pride.

Ours is a 41-year-old established institution and is a place of frequent VIP visits. Our students should have high academic and non-academic profiles. Perfect dress code is one among the higher-level ideals, is a key component in institute culture, students' morale and performance. Your professional appearance is a matter of pride to KITSW.

So, we expect all our students to appear in proper dress code in the campus. In this matter, it is hereby informed that the following dress code is to be followed in campus from this academic year 2021-22.

BOYS	GIRLS
<p><u>Allowed :</u></p> <ul style="list-style-type: none">• Formal or Jeans Pant with shirt• Formal Foot wear / Shoes• Wearing ID card, Letting it out	<p><u>Allowed:</u></p> <ul style="list-style-type: none">• Chudidhar with Dupatta• Jeans with long tops/ long kurtha and Dupatta• Formal Foot wear / Shoes• Wearing ID card, Letting it out
<p><u>Not allowed:</u></p> <ul style="list-style-type: none">• Low Waist Jeans / Torn Jeans / Cut Jeans / Faded Jeans• T-shirts• Sleeveless garments• Transparent dresses• Hawaii chappals	

All the KITSWians are required to note the same and follow.


PRINCIPAL

To
All Notice Boards

Copy to:

1. The Secretary & Correspondent
2. HoDs for necessary personal follow-up action during lab sessions
3. HoD, Physical Education for necessary personal follow-up action with the help of faculty of Dept. of Physical Education
4. Dean, SA for necessary follow-up activities, through SAC, promoting professional dress code
5. AO